

Appendix A

Hearing Procedure

1. Deputations will be heard / received immediately before a decision is made whether to move into exempt session.
2. The Sub-Committee will decide whether or not to move into exempt session.
3. Peter Baulf will present his report to the Sub-Committee.
4. Subject Member or his legal representative will then be able to ask any questions of Peter Baulf in relation to the report.
5. The Sub-Committee may ask any questions of Peter Baulf.
6. Subject Member will present the response, if they wish to do so, this may include the calling of witnesses.
7. The Sub Committee may ask any questions which they wish of the Subject Member and any witnesses.
8. The Sub Committee will consider its decision in private.
9. The Sub Committee will announce its decision in public session.